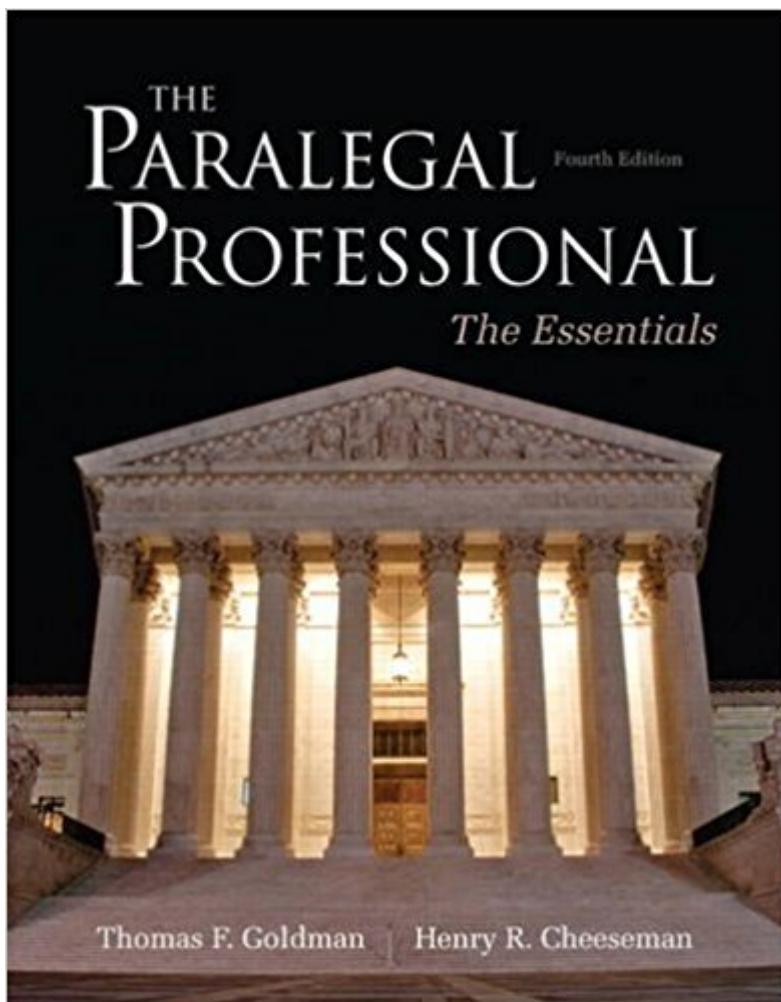


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The Paralegal Professional: Essentials (4th Edition)



Synopsis

An engaging and practical introduction to the paralegal profession. Written by an award-winning author team, *The Paralegal Professional, Essentials 4e* provides a solid foundation in substantive and procedural legal knowledge and analytical skills. Using chapter opening vignettes, ethical perspectives, advice from the field, and chapter exercises, it develops the real-world skills needed to be successful in a paralegal career. The text brings paralegal practice alive and illuminates the roles and tasks paralegals assume in the legal working environment.

MyLegalStudiesLab Virtual Law Office Experience The new Fourth Edition of *The Paralegal Professional* is accompanied by *MyLegalStudiesLab Virtual Law Office Experience*, including groundbreaking, interactive guided learning tools and media, and a robust course management and assessment program. *MyLegalStudiesLab* gives students the opportunity to test themselves on key concepts from their textbook, learn how to apply the concepts to real-life scenarios, and practice the skills they have learned through a *Virtual Law Office Experience*.

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Customer Reviews

"Thomas F. Goldman" is an attorney at law with a federal, state, and local practice. He graduated from Boston University with a major in Accounting and practiced accounting while pursuing a law degree from Temple University School of Law. He has lectured widely and has taught accounting, management, and paralegal courses. He is currently a Professor of Law and Management at Bucks County Community College, where he has been coordinator of Paralegal Studies. Henry R. Cheeseman Henry R. Cheeseman is an award-winning author of several business law textbooks

published by Prentice Hall Publishing, including the definitive, highly-regarded "Business Law," Other textbooks published by Professor Cheeseman by Prentice Hall Publishing are "Contemporary Business and Online Commerce Law, The Legal Environment of Business and Online Commerce, Essential of Business and Online Commerce, and Introduction to Law," He has earned six degrees, including a Juris Doctor degree from the UCLA School of Law, an LLM degree from Boston University, and an MBA degree from the University of Chicago. Professor Cheeseman is a Clinical Professor of Law and the Director of Legal Studies at the Marshall School of Business, University of Southern California. Students there voted him the best teacher of the year on many occasions, earning him the "Golden Apple" Teacher Award. Professor Cheeseman has also served at the Center for Excellence in Teaching at the University. Professor Cheeseman recognizes the importance of the paralegal to the practice of law, and has co-authored this new and exciting edition of "The Paralegal Professional." Thomas F. Golman Thomas F. Goldman is a Professor of Law and Management, Former Director of the Center for Legal Studies and of the Paralegal Studies Program at Bucks County Community College in Pennsylvania. An accounting and eco-nomics graduate of Boston University and of Temple University School of Law, Professor Goldman has an active international law, technology law, and litigation practice. He has worked extensively with paralegals and received the award of the Legal Support Staff Guild. He was elected the Legal Secretaries Association Boss of the Year for his contribution to cooperative education by encouraging the use of paralegals and legal assistants in law offices. He also received the Bucks County Community College Alumni Association Professional Achievement Award. He has been an educational consultant on technology to major corporations and a frequent speaker and lecturer on educational, legal, and technology issues. Appointed to the American Association for Paralegal Education Board of Directors in October 2005, and served as the Chair of the Technology Task Force initiating the Train the Trainer program.

Not sure if I should give this 5 stars or 1 star. It was extremely helpful if you are completely clueless about paralegals or the law. It explains everything so well even a 5th grader would get it. So that's why I gave it a 5. But if you already have knowledge, even basic knowledge, this book will make you want to dig your eyes out with a spoon. It's that basic. So whichever way you want!

This text book was the one needed for a class.

Awesome book. Thank you b

I am currently taking online paralegal studies. I'm a newbie and prefer the old school way, reading the actual book for a better understanding. This book is on point and gives me a clear understanding, plus I like to highlight certain passages.

Very good.

I have the kindle edition. It does not go past chapter 12. I wish I had realized this was an issue before this. I don't know what I am going to do for the remainder of the course. :-(

Using this as a textbook for a course. Really really well detailed and up-to-date for a survey course.

Excellent book. Lots of extra stuff in this book. It is helping me and my education and career as a Paralegal.

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